

FORTHCOMING DECISIONS

FOR CONSIDERATION BY THE CABINET FOR THE PERIOD
1 MAY TO 31 July 2024

This notice was published on Wednesday, 10 April 2024, 28 days prior to the meeting

This Forthcoming Decision Plan contains details of all the key decisions that are due to be considered at the Cabinet meeting shown above, which have been received by the publication date. You should note that, whilst this notice is accurate at the date of publication, the date of the decision may change. As such, you are advised to contact Committee Services (see below for contact details).

A Key Decision is any decision:

- (a) Relating to the approval of or variation to the council's budget or policy framework which is reserved in the council's constitution for determination by full council on a recommendation from cabinet; or
- (b) Which involves the incurring of expenditure, or the making of savings, by the Council which are anticipated to be in excess of £300,000 with the exception of items previously included in the relevant approved budget;
- (c) Where the Council is entering into a contractual obligation with a value in excess of £500,000; or
- (d) For the acquisition or disposal of land or property with a value of over £500,000; or
- (e) Which is likely to be significant in terms of its effect on communities living or working in an area comprising two or more wards in the council's area.

When making key decisions, the Cabinet will consider a report on each item which, unless the matter is to be considered in private, will be available for inspection at the Council's offices, or on its website, at least five clear working days before the meeting. Copies of the report and background papers (provided not private) will be available at the time the report is made public on the Council's website or at the Council's offices.

If you would like further information on any of the items shown in this Forthcoming Decisions plan; such as copies or extracts of any report or background paper, or if you would like a copy of the Forthcoming Decisions plan, contact the Committee Services team by email at committee@folkestone-hythe.gov.uk or by telephone on 01303 853000. A copy of the Forthcoming Decisions plan is also available on the Council's website (www.folkestone-hythe.gov.uk).

All meetings* are open to the public, unless the subject matter is such that the Local Government Act 1972 (as amended) allows the matter to be considered in private. For information about attending meetings, please contact Jemma West, Democratic Services Senior Specialist, on 01303 853369.

*When a key decision is taken by an individual Cabinet Member or officer acting under delegated authority there is no requirement for that decision to be taken in public, and the event, time and place at which the decision is taken does not constitute a meeting under the terms of the Local Government Acts.

THE CABINET

Cabinet Member	Cabinet Members Portfolios
Councillor Jim Martin	Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy
Councillor Tim Prater	Deputy Leader of the Council and Cabinet Member for Finance and Governance
Councillor Gary Fuller	Cabinet Member for Resident Engagement and accountability
Councillor Mike Blakemore	Cabinet Member for Community and Collaboration
Councillor Polly Blakemore	Cabinet Member for Transport, Regulatory Services and Building control
Councillor Rebecca Shoob	Cabinet Member for Housing and Homelessness
Councillor Stephen Scoffham	Cabinet Member for Climate, Environment and Biodiversity
Councillor Rich Holgate	Cabinet Member for Place Plan, Heritage, Tourism and District Economy
Councillor Jeremy Speakman	Cabinet Member for Assets and Operations

CORPORATE LEADERSHIP TEAM

Name	Job Title
Dr Susan Priest	Chief Executive
Lydia Morrison	Interim S151 Officer and Director - Corporate Services
Andy Blaszkowicz	Director - Housing & Operations
Ewan Green	Director – Strategy and Resources

Decision Item / Report Heading	Item /Report Summary	Key Decision?	Exemption Class: Fully/Part/Open	Contact Officer	Cabinet Portfolio
May					
Telecare equipment in council independent living and age designated properties - this item will no longer be considered by Cabinet	<p>In response to all analogue telephone systems being switched off by 2025, the council's housing service has undertaken a procurement exercise to decommission the current hardwired telecare (Lifeline) equipment in its independent living and age designated housing properties, and to procure a replacement hybrid digital IP telecare solution for the independent living properties.</p> <p>This procurement was undertaken via a mini-competition through Consortium Procurement's Technology Enabled Lives framework. Cabinet is asked to approve the award of the contract to the highest scoring bidder as outlined in the report.</p>	Yes	Part exempt	<p>Gill Butler, Chief Officer - Housing, Michael Bailey, Tenant Engagement & Wellbeing Senior Specialist</p> <p>gill.butler@folkestone-hythe.gov.uk,</p>	Cabinet Member for Housing and Homelessness
HRA New Build pipeline	Following approval of the HRA business plan, this report updates members on the sites that the Council will be focusing on for the next five years to deliver much needed affordable homes to the HRA.	No	Part exempt	<p>Samuel Aligbe, Chief Officer - Corporate Estate and Development</p> <p>Samuel.aligbe@folkestone-hythe.gov.uk</p>	Cabinet Member for Housing and Homelessness

Decision Item / Report Heading	Item /Report Summary	Key Decision?	Exemption Class: Fully/Part/Open	Contact Officer	Cabinet Portfolio
Biggins Wood – Council Purchase of Affordable Housing	Following the decision to dispose of the Biggins Wood site and Cabinet’s approval of the HRA Business Plan the opportunity has arisen to purchase the affordable housing from the residential developer. This report sets out the opportunity which fits within the parameters of the HRA Business Plan and will deliver 24 new affordable homes to the Council.	Yes	Open	Gill Butler, Chief Officer - Housing gill.butler@folkestone-hythe.gov.uk	Cabinet Member for Housing and Homelessness, Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy
Otterpool Solar Park Update	Update on negotiations with preferred bidder for solar park and authority to enter into Options Agreement & Lease Contracts.	Yes	Part exempt	Andy Blaszkowicz, Director of Housing and Operations andy.blaszkowicz@folkestone-hythe.gov.uk	Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy
District, Parish and Town Council Elections Kent scale of election fees	This report sets out the annual changes to the Kent scale of election fees of Folkestone & Hythe’s Returning Officer to undertake the arrangements for managing and conducting district, parish and town council elections from 01 April 2024.	No	Open	Paul Butler, Democratic Services and Lead Specialist paul.butler@folkestone-hythe.gov.uk	Cabinet Member for Resident engagement and accountability

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Local Authority Housing Fund 3	A new round of funding has been released by Government to facilitate the purchase of a further 3 properties, 2 of which will be used to house Afghan Settlement Programme Refugees and the other for Homeless Households.	Yes	Open	Gill Butler, Chief Officer - Housing gill.butler@folkestone-hythe.gov.uk	Cabinet Member for Housing and Homelessness
Grant Application to Nuclear Restoration Services to support employment of a Romney Marsh Partnership Senior Specialist	The Romney Marsh Partnership (RMP) is chaired by the council (Cllr. Paul Thomas). Established in 2012 to mitigate the economic impacts of nuclear decommissioning at Dungeness the RMP's work is supported by a senior specialist hosted by the council. The RMP Senior Specialist's costs have been grant aided by the nuclear sector but this funding will shortly expire and it is proposed to bid to Nuclear Restoration Services for a grant to cover half of the post's costs for a further three years.	Yes	Open	Rod Lean, Chief Officer - Place & Growth rod.lean@folkestone-hythe.gov.uk	Cabinet Member for Place Plan, Heritage, Tourism and District Economy
June					
FOLCA - FHDC Public Sector Hub, Concept Design, Business Case and Next Steps	The report updates Members on the work to date and considers next steps for the project.	Yes	Part exempt	Rod Lean, Chief Officer - Place & Growth rod.lean@folkestone-hythe.gov.uk	Cabinet Member for Assets and Operations

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Ship Street Update and disposal strategy	The report provides an update on the planning submission for the site, considers the viability modelling, updates members on the grants received and considers the disposal strategy for the site.	Yes	Part exempt	Samuel Aligbe, Chief Officer - Corporate Estate and Development Samuel.aligbe@folkestone-hythe.gov.uk	Cabinet Member for Assets and Operations, Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy
On-Street Parking	KCC are currently scoping options around the future of their on-street parking service and have suggested to districts to work collaboratively and pull together potential options for further consideration. This report asks Cabinet to consider the potential options for delivering the best on-street parking service agreed by all districts as a collective. The report identifies the opportunities, risks, and challenges of each option.	No	Open	Fred Miller, Transportation Manager fred.miller@folkestone-hythe.gov.uk	Cabinet Member for Transport, Regulatory Services and Building Control
July					
Oportunitas Limited - Business Plan 2024-25	This report proposes a Business Plan from the Board of Oportunitas Ltd (“the company”) covering its activities through to 31 March 2025.	No	Open	Gavin Edwards, Senior Performance Officer gavin.edwards@folkestone-hythe.gov.uk	Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy

Decision Item / Report Heading	Item /Report Summary	Key Decision?	Exemption Class: Fully/Part/Open	Contact Officer	Cabinet Portfolio
Folkestone & Hythe District Heritage Strategy	The Folkestone & Hythe District Heritage Strategy was commissioned by the Council to ensure that the heritage of the district plays a clear and positive role in its future. While the primary purpose of the Heritage Strategy is to address local planning needs, it is designed to address much more than that. It has been written to explain the substantial benefits and real value that conservation of the historic environment and heritage assets, their recognition and use can bring to the district.	No	Open	Piran Cooper, Landscape and Urban Design Officer piran.cooper@folkestone-hythe.gov.uk	Cabinet Member for Place Plan, Heritage, Tourism and District Economy
2023/24 Annual Performance Report	This report sets out how the Council has delivered for local people in the district in 2023-24 in relation to the priorities documented within its Corporate Plan 'Creating Tomorrow Together' (2021-30) and presents amendments to Key Performance Indicators (KPIs) that will be used to monitor progress during the 2024-25 year	No	Open	Gavin Edwards, Senior Performance Officer gavin.edwards@folkestone-hythe.gov.uk	Deputy Leader and Cabinet Member for Finance and Governance
Housing Anti-Social Behaviour Policy	To consider and approve the new policy that sets out the Housing Service's approach to responding to reports of anti-social behaviour	No	Open	Gill Butler, Chief Officer - Housing, Tom Harding, Neighbourhood	Cabinet Member for Housing and Homelessness

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	related to council tenants or leaseholders.			Management Senior Specialist gill.butler@folkestone-hythe.gov.uk, tom.harding@folkestone-hythe.gov.uk	
General Fund Capital Programme Provisional Outturn 2023/24	This report provides the provisional outturn of the current financial position for the General Fund capital programme in 2023/24, based on expenditure to 31 March 2024, and identifies variances compared to the latest approved budget.	No	Open	Ola Owolabi, Chief Financial Services Officer ola.owolabi@folkestone-hythe.gov.uk	Deputy Leader and Cabinet Member for Finance and Governance
General Fund Revenue Provisional Outturn 2023/24	This report summarises the 2023/24 provisional outturn position (subject to external audit) for the General Fund revenue expenditure compared to the approved budget for the council.	No	Open	Ola Owolabi, Chief Financial Services Officer ola.owolabi@folkestone-hythe.gov.uk	Deputy Leader and Cabinet Member for Finance and Governance
Housing Revenue and Capital Provisional Outturn 2023/24	This report summarises the 2023/24 provisional outturn position (subject to audit) for the HRA revenue expenditure and HRA capital programme compared to both the latest approved budget and quarter 3 projections.	No	Open	Ola Owolabi, Chief Financial Services Officer ola.owolabi@folkestone-hythe.gov.uk	Deputy Leader and Cabinet Member for Finance and Governance

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Date to be confirmed					
Housing Allocations Policy Review and Update	This report sets out the draft Housing Allocations Policy for the district. The policy determines how council and housing association homes are allocated in the district.	Yes	Open	Adrian Hammond, Housing Lead Specialist adrian.hammond@folkestone-hythe.gov.uk	Cabinet Member for Housing and Homelessness
Princes Parade	This report will consider the proposal and resources necessary to engage with the community and their representative on the next steps for the PP site.	Yes	Open	Samuel Aligbe, Chief Officer - Corporate Estate and Development Samuel.aligbe@folkestone-hythe.gov.uk	Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy
KCC retention of high profile verges/reduction of Flower beds	Follow up report to the KCC highway verge cutting report and decision to hand back all the maintenance to KCC , officers were asked to consider retention of high profile verges and the impact on the proposed original savings. The report will also consider the reduction of some seasonal bedding within the district.	No	Open	Rod Lean, Chief Officer - Place & Growth rod.lean@folkestone-hythe.gov.uk	Cabinet Member for Assets and Operations

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Toilet Service Report	This report considers options to devolve /reduce the service to identify any savings	Yes	Open	Rod Lean, Chief Officer - Place & Growth rod.lean@folkestone-hythe.gov.uk	Cabinet Member for Assets and Operations
Market improvement Plan (LUF activation project)	The report will set out a sustainable activation plan to maximise the full potential of Folkestone Town as a vibrant centre with income generation options	No	Open	Rod Lean, Chief Officer - Place & Growth rod.lean@folkestone-hythe.gov.uk	Cabinet Member for Place Plan, Heritage, Tourism and District Economy
RMP resource business case	A report to request a financial contribution to jointly fund a dedicated resource for the Romney Marsh area linked to the RMP.	No	Open	Rod Lean, Chief Officer - Place & Growth rod.lean@folkestone-hythe.gov.uk	Cabinet Member for Place Plan, Heritage, Tourism and District Economy
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